



COMMONWEALTH of VIRGINIA

Department of Veterans Services Military Education & Workforce Initiative

John C. Hall
Military Education & Workforce Initiative Manager

Telephone: (804) 489-8494
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John.hall@dvs.virginia.gov

Attention: Nakisha King
Gift Opener, LLC

Dear – Ms. King

Thank you for your application to the Virginia SkillBridge Program with the Virginia Department of Veteran Services. This letter is to advise that:
Gift Opener, LLC
Hampton, VA 23666

Is hereby approved as a participant in the DOD approved Virginia SkillBridge Program. Your participation in this program is based on strict adherence to all criteria listed below. Failure to maintain these requirements will result in disapproval of your program(s).

- The internship adheres to guidance from the Department of Labor Opinion Letter regarding the DOD SkillBridge Program. For your reference please visit; <https://www.dol.gov/ofccp/regs/compliance/opinionletters/DoDSkillbridge.html>.
- The service member participant will receive full military pay and benefits for the duration of the internship and no compensation from the organization sponsoring the internship.
- The service member will work under the close supervision of the organization's staff for the duration of the program.
- Under no circumstances will a participating service member be requested or permitted to work more than 40 hours in any work week.
- This approval is for internship opportunities which are based in Virginia.
- The company will submit the monthly SkillBridge Hiring Report by the 1st of each month electronically at <https://dvs3.com/skillbridge-hiring-report>. This report must be submitted each month showing continued intern participation and/or vacancies in the program. Noncompliance with reporting requirements may result in removal as a participating Approved Provider.
- If there are any changes to the approved training program, including work location or new internship opportunities which require preapproval, please email VASkillBridge@dvs.virginia.gov for further guidance.

AN EQUAL OPPORTUNITY EMPLOYER

101 North 14th Street, 17th Floor, Richmond, Virginia 23219

www.dvs.virginia.gov

- Contact your Regional Program Manager for questions or assistance. You may also choose to share openings via the Transition Connection Newsletter and participate in Hire Vets Now events. For information or assistance please contact your V3 Membership Manager.

It is our pleasure to include Gift Opener, LLC as a V3 Certified Company offering the following internships below to our transitioning service members within the Commonwealth of Virginia.

Corporate Communications Intern- Hampton, VA

Thank you and welcome aboard.

Sincerely,

A handwritten signature in blue ink that reads "John C. Hall". The signature is written in a cursive style with a large, sweeping initial "J".

John Hall
Military Education & Workforce Initiatives Manager

cc: Virginia SkillBridge Candidate Coordinator, V3 Membership Manager, V3 Process Manager